



**Foundation**



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**Education Officer (Secondary)  
Full time, 1-year fixed term  
2 x roles available**

Middlesbrough Football Club Foundation (MFCF) is the Club's independent charity of MFC established in 1996 by Club Chairperson, Steve Gibson. The Foundation uses the power of the MFC brand to engage with the community to provide opportunities for disadvantaged young people and adults to maximise their potential to achieve.

Working closely with the Secondary Education Coordinator and within the Education and Employability team, you will deliver on all aspects of the Premier League Inspires programme and two Local Authority Virtual Schools programmes. The role will include facilitating learning and education interventions to secondary school aged young people, as well as some targeted one-to-one support for identified young people providing both classroom and theory-based activity for both programmes. The role will contribute to wider Foundation delivery and strategic priorities, including other programme delivery where there is synergy and a thematic lead role.

**DUTIES**

- Plan, deliver and evaluate a range of sessions and activities that contribute to our Education and Employability strategic theme, including but not limited to Premier League Inspires, Virtual Schools including designing the mentoring, one-to-one support and educational workshop content.
- Support the Secondary Education Coordinator to design and adapt the content of delivery to meet the needs of individual young people and different schools/trusts/Local Authorities.
- Provide whole group and one-to-one provision for young people aged 11-16-years old.
- Working with the Secondary Education Coordinator, contribute to data and impact measurement working with the Data and Impact Coordinator.
- Be committed to researching, applying and promoting equality, diversity and inclusion across the charity including demonstrating a strong commitment to inclusive activities and engagements to ensure equal opportunities for all. Promote change and positively challenge discrimination.
- Consult with the Safeguarding Officer to understand and support the complex safeguarding and risk requirements of activities.
- Consult with the Health and Safety Officer to understand and support the health and safety needs and undertake risk assessments for activities.

**CANDIDATES MUST HAVE:**

**Essential**

- Experience and/or understanding of education requirements.
- Experience of delivering mentoring and workshops related to secondary education.
- Flexible working in accordance with the requirements of the service
- Ability to communicate well with a range of participants, including those currently disengaged with education.
- Ability to work independently as well as part of a team.
- Good verbal and written communication with both children and young people.
- IT skills, to include knowledge of using a variety of software packages including word, spreadsheets and databases.
- Full driving licence with ability to work/visit a variety of locations other than immediate work place on a regular basis.

**Desirable**

- Disability and/or anti-racism knowledge and experience
- Level 3 award in education and teaching or willingness to work towards
- Level 1 sports coaching qualification from a recognised NGB
- Level 2 youth work practice

- Level 2 mentoring qualification
- Mental health first aid (youth)
- Emergency First Aid

This post falls within the scope of 'regulated activity' and is exempt from the Rehabilitation of Offenders Act (1974). Successful applicants will be required to undertake a Disclosure & Barring Service (formerly CRB) check and are required to declare any convictions, cautions, reprimands and final warnings that are not 'protected' as defined by the Rehabilitation of Offenders (Exemptions) Act 1975.

To request an application form and full job description, please email [recruitment@mfcfoundation.co.uk](mailto:recruitment@mfcfoundation.co.uk) quoting reference EO/MFCF

**Closing date for applications: 9<sup>th</sup> February 2024**  
**Interviews: W/C 26<sup>th</sup> February 2024**

*MFCF is an equal opportunities employer and positively encourages applications from suitably qualified and eligible candidates regardless of sex, race, disability, age, sexual orientation, gender reassignment, religion or belief, marital status, or pregnancy and maternity.*

*MFCF is also committed to the safeguarding of vulnerable groups*