

Boro Health Bus Coordinator (East Cleveland)

Contract type:	Full time, fixed term until August 2025
Reports to:	Health and Wellbeing Manager
Location:	Hunley Hall, East Cleveland Riverside Stadium, Middlesbrough
Working arrangements:	09:00-17:00 Monday to Friday All home matches
Salary:	Starting from £26,470
Benefits:	<ul style="list-style-type: none"> • 25-days holiday per annum plus bank holidays • Health Shield care plan • 20% discount at Middlesbrough FC Retail Shop • Company pension scheme • Cycle to Work scheme • Equipment such as laptop, mobile and branded kit • Free car parking at MFC Foundation sites • Training and development support and offer • Employee of the Month / Core Values Awards • Flexible working arrangements

Overview

Working closely with the Health and Wellbeing Manager you will coordinate the delivery of one of the Middlesbrough FC Foundation's ('the Foundation') Health Buses across East Cleveland. You will be responsible for leading on the management, coordination and delivery of the relevant activities delivered via the bus for both physical and mental wellbeing with local beneficiaries. This will include monitoring and reporting against key performance indicators (KPIs) and outcomes and coordinating the activities ensuring that a high-quality, range of activity are offered whilst also providing inspiring opportunities and experiences for people within East Cleveland. You will deliver health checks, workshops and other relevant activities such as NHS Clinics via the bus, working closely with the Health and Wellbeing Manager and Business Development Manager to promote wellbeing packages to various organisations to generate unrestricted income for the Foundation with the East Cleveland area. The role will also work closely with the Boro Health Bus Coordinator (Teesside) who's role will deliver a similar programme across the wider Tees Valley region.

Who we are

Middlesbrough Football Club Foundation ('the Foundation') is the independent charity of Middlesbrough Football Club ('the Club'), established in 1996 by club Chairperson Steve Gibson. The Foundation uses the power of the Club brand to engage with the community to provide opportunities for disadvantaged young people and adults to maximise their potential to achieve.





Foundation

The health and wellbeing provision is a strategic priority for the Foundation aiming to improve the health and wellbeing of the local community by providing programmes, which are designed to promote healthy living. The Boro Health Buses provide the Foundation with a unique opportunity to engage with beneficiaries in their community. This is an exciting opportunity to lead and deliver on one of the Boro Health Buses, delivering key health and wellbeing activities whilst developing a fundraising scheme for the Foundation. The Boro Health Bus within East Cleveland will be at a subsidised rate with the support of the East Cleveland project.

This is an exciting and unique opportunity to be involved in a growing and passionate team within an award-winning charity. In this role you will use the influence of sport to deliver positive change in the lives and behaviours of under-represented or vulnerable groups and individuals within the local community. You will enhance opportunities for people with pan disabilities or special educational needs and disabilities. You will impact our communities and help create a more inclusive, welcoming and supportive environment for all.

As a Foundation we are committed to safeguarding, welfare and inclusion. Promoting safeguarding and welfare of participants and staff is everyone's responsibility and staff and volunteers are expected to share this commitment. Alongside MFC, we are committed to an equality, diversity and inclusion as highlighted by our RiversideBySide initiative. MFCF is a place where inclusion is a core value and where everyone can be themselves in an environment where they feel safe and included, including being a Disability Confident Leader. We are working to diversify our workforce, particularly by gender and ethnicity.

The role

- Coordinate and manage the delivery of the one of the Boro Health Buses across East Cleveland, including driving the bus, developing and rolling out a delivery plan to meet local needs with relevant local delivery organisations.
- Work with the Health and Wellbeing Manager and Business Development Manager to identify and deliver opportunities to promote and sell the Boro Health Bus package to business, schools and other organisations to increase unrestricted income and meet financial targets within East Cleveland.
- Work with the Health and Wellbeing Manager to manage the relationship with Arriva
- Support Foundation programmes within East Cleveland with the use of the Boro Health Bus at programme sessions and events.
- Build strong relationships with the NHS and local statutory health organisations to use the Boro Health Bus to co-deliver activities within the local East Cleveland community
- Deliver the programmes to the highest possible standard, ensuring beneficiaries receive an excellent experience through sport and physical activity sessions and other related activities in line with the Foundation and partner delivery plans
- Promote an inclusive approach to engagement, providing opportunities for all people who need the support to engage including liaising with the various Foundation equality, diversity and inclusion leads.
- Quality assures the provision/services delivered.



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- To undertake appropriate administrative duties to ensure the smooth running of projects (e.g., collating accurate attendance registers, consent forms, codes of conduct, etc).
- Consult with the Designated Safeguarding Officer to understand, support, apply and promote the complex safeguarding and risk requirements of delivery
- Working with the Data and Impact Coordinator and Communications Manager to review and analyse programme performance to ensure delivery is on track and to best communicate the impact of the Foundation programmes on participants.
- Demonstrate a strong commitment to inclusive practices, adapting resources and engagements to ensure equal opportunities for all
- Consult with the Facilities Development Manager (Health and Safety lead) to understand and support the health and safety needs and risk assessments of delivery
- Promote the vision, mission and core values of the Foundation
- Promote change and positively challenge discrimination
- Work with other projects and teams to contribute to a coordinated approach including continuous professional development, quality assurance, training and events.

Requirements for the role

- Experience of engaging with people, with experience of working within a community and/or health and wellbeing setting.
- Experience and relevant qualification to deliver health and wellbeing activities.
- Relevant driving license PSV/PCV/CPC qualification to drive the Boro Health Buses or willingness to work towards the qualification. (Training will be provided if not already achieved)
- Ability to form strong and appropriate relationships, demonstrating excellent communication skills.
- Planning and organisational skills to support high quality interventions and delivering health and wellbeing sessions in a community environment.
- An understanding and passion for improving the ability, opportunity and dignity of disadvantaged people and under-represented groups or individuals in our communities
- Understanding of health and wellbeing and the issues facing the Teesside community and have a desire to make a difference to the lives of those people.
- Experience of selling products to organisations to generate income with an ability to work towards a financial target.
- Knowledge of East Cleveland
- The ability to adapt sessions to the needs of participants and conduct conversations around any support they may wish to receive to take part comfortably in sessions
- An excellent knowledge and understanding of safeguarding including principles, procedures and thresholds. A satisfactory enhanced DBS check will need to be completed
- Experience in project management including budget and people management
- Excellent verbal and written communication skills and an ability to adapt communication methods to best engage within a variety of settings
- An understanding of how to measure impact and work effectively toward KPIs and outcomes
- Commitment to supporting match day's on occasion.



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Criteria	Essential	Desirable
Knowledge	<ul style="list-style-type: none"> Working with high-need beneficiaries and communities in particular the communities in Teesside Knowledge of local delivery partners, locations and facilities who can support the programme 	<ul style="list-style-type: none"> Knowledge of the physical activity and charity sector Health and wellbeing qualification and/or experience Knowledge of East Cleveland
Qualifications	<ul style="list-style-type: none"> A full clean driving license with no more than 3 endorsement points Licensed to drive a minibus and have a D1 entitlement Eligible to work in the UK 	<ul style="list-style-type: none"> UKCC Level 1 sports coaching qualification PCV licence CPC card First Aid and Safeguarding
Experience	<ul style="list-style-type: none"> Driving a bus/coach Good interpersonal skills Ability to work as part of a team Customer service Knowledge of Tees Valley 	
Additional requirements	<ul style="list-style-type: none"> Take responsibility and accountability and good communication skills Commitment to supporting match days 	

The Foundation is an equal opportunities employer and positively encourages applications from suitably qualified and eligible candidates regardless of sex, race, disability, age, sexual orientation, gender reassignment, religion or belief, marital status, or pregnancy and maternity.

The Foundation is also committed to the safeguarding of vulnerable groups.

