



CASH OFFICE ASSISTANTS (Match Day) FOR THE 2023-24 SEASON!

We're very proud of our Operations Team here at the Riverside Stadium. We strive for excellence in the workplace and expect high standards of professionalism and a strong work ethic from our staff.

For the 2023/24 season we're looking for Cash Office Assistants to work at all first team home matches, including bank holidays, evening games and some non-match days at the Riverside Stadium.

Role and Responsibilities:

- To collect, record and reconcile cash
- Audit and investigate any discrepancies in revenues in line with company procedures using the EPOS system
- Banking responsibilities
- Ensure business processes run smoothly in a fast-paced environment
- Provide Technical support to the Catering Department

Candidates should have:

- Good communication, IT and problem solving skills
- Experience in cash reconciliation and banking cash
- Excellent numeracy skills and a high level of accuracy and attention to detail
- Have excellent customer service and team working skills
- The ability to follow processes and procedures
- Be vigilant and security minded

To apply, please request an application form to recruitment@mfc.co.uk

CLOSING DATE FOR APPLICATIONS: 20th October 2023

Owing to the high volume of applications expected, if you have not been contacted by the closing date, please assume that you have not been shortlisted to attend our Recruitment Assessment Event.

MFC is an equal opportunities employer and positively encourages applications from suitably qualified and eligible candidates regardless of sex, race, disability, age, sexual orientation, gender reassignment, religion or belief, marital status, or pregnancy and maternity.

MFC is also committed to the safeguarding of vulnerable groups.

HONESTY & INTEGRITY
DO THE RIGHT THING

HUMILITY
SHOW A
WILLINGNESS
TO LEARN
DEVELOP
AND GROW

INCLUSION
PROVIDING
OPPORTUNITIES
FOR ALL

LOYALTY
COMMITTED
TO SHARED
SUCCESS

RESPECT
VALUING
EACH OTHER
AND OUR
ENVIRONMENT

TEAMWORK
WORKING
TOGETHER
TO ACHIEVE
OUR GOALS

